

Electoral Board  
City of Franklin

Meeting Minutes  
7/25/19

Attendance: Pat Newman, Chair; Davida Fenner, Vice-Chair; Jen Maynard, General Registrar. Gwen Blue was not in attendance because she was providing care for her mother.

Pat Newman called the meeting to order at 4:00 p.m. He presented highlights of the Annual Training held in Richmond on June 24 and June 25. Sessions for Electoral Board members included EB Roles and Responsibilities, Provisional Ballots, New Laws, Public Meetings, Ballot Handling & Security, Canvass, Selecting and Evaluating the GR, and Officers of Election Recruiting and Training.

Pat Newman shared the letter he wrote to City Manager, Amanda Jarratt, regarding the entrance doors to the building where the Registrar's Office and CAP are located. The letter outlined the various ADA requirements and pertinent Virginia Election Laws that apply. Pat Newman met with Amanda Jarratt on July 19, 2019 to review the letter and the options the City has on repairing or replacing the doors. Amanda Jarratt indicated that she expects carryover funds for the last fiscal year and she'll make a special request to City Council when these funds come available.

Jen Maynard was excused from the meeting to allow the Electoral Board to conduct the Annual Evaluation of the General Registrar. The Electoral Board completed the evaluation, met with the General Registrar, and reviewed goals from 2019 and established goals for 2020.

Having no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,

J. Patrick Newman, Chair